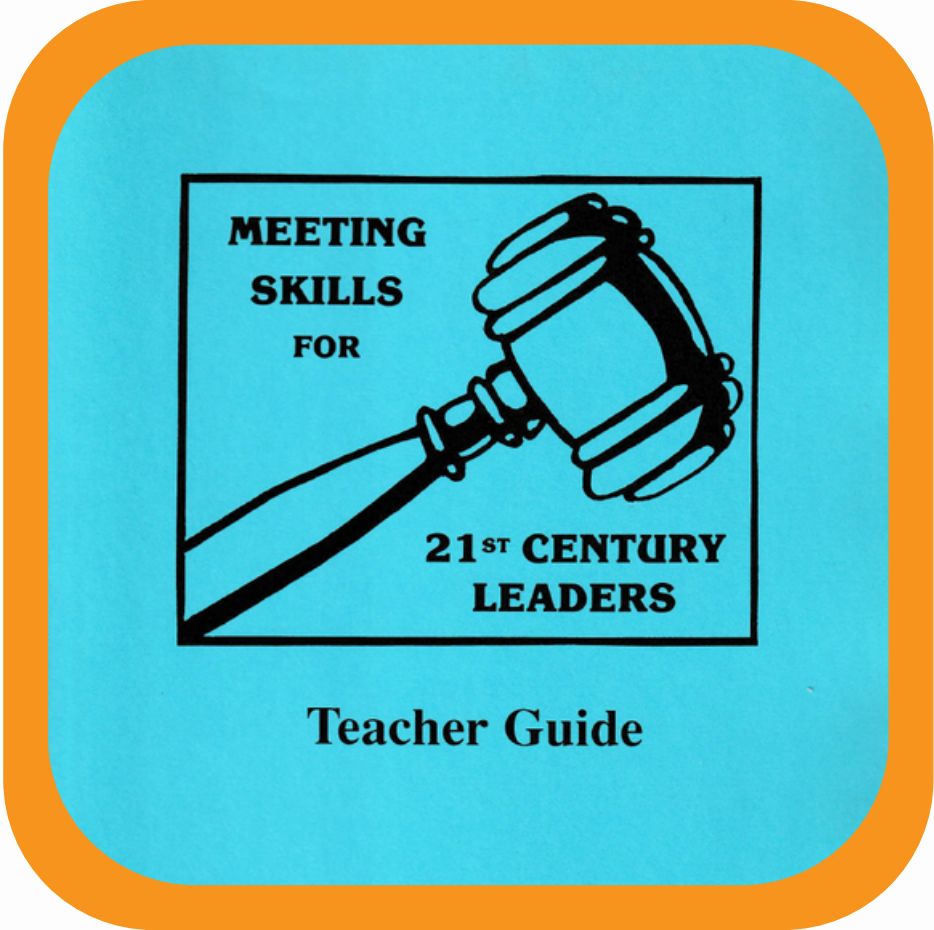




# RESOURCES FOR SUCCESSFUL STUDENT LEADERS & ADVISORS

## Media & Publications for Elementary and Secondary Schools

### Elementary Publications



#### Meeting Skills for 21st Century Leaders

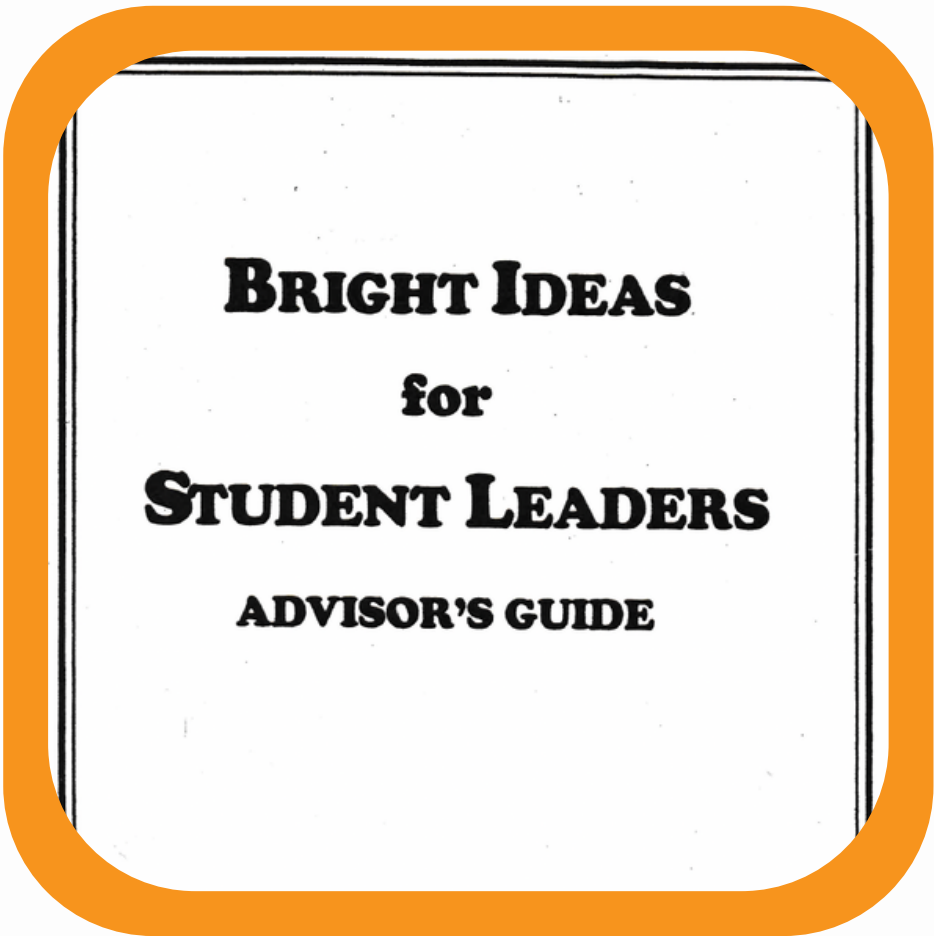
Student and Teacher's Guide  
Level: Elementary

This student booklet helps students understand what makes a meeting work well and gives key actions to use in planning and running meetings. The Student Guide covers Characteristics of Meetings, Qualities of an Effective Meeting, Key Roles, Core Meeting Process, and Tools for Reaching Agreement and more.

Teacher's Guide includes the student workbook and guideliens specifically geared for instructors. Material is included for coaching students in using the interaction method, demonstrating techniques through a student skit, developing agendas, problem solving and preparing minutes.

**Student Guide (single) \$20**  
**Teacher's Guide (single) \$25**  
**Student Guide (set of 20) \$320**

**Meeting Skills Bundle (20 student/1 teacher) \$345**



#### Bright Ideas for Student Leaders

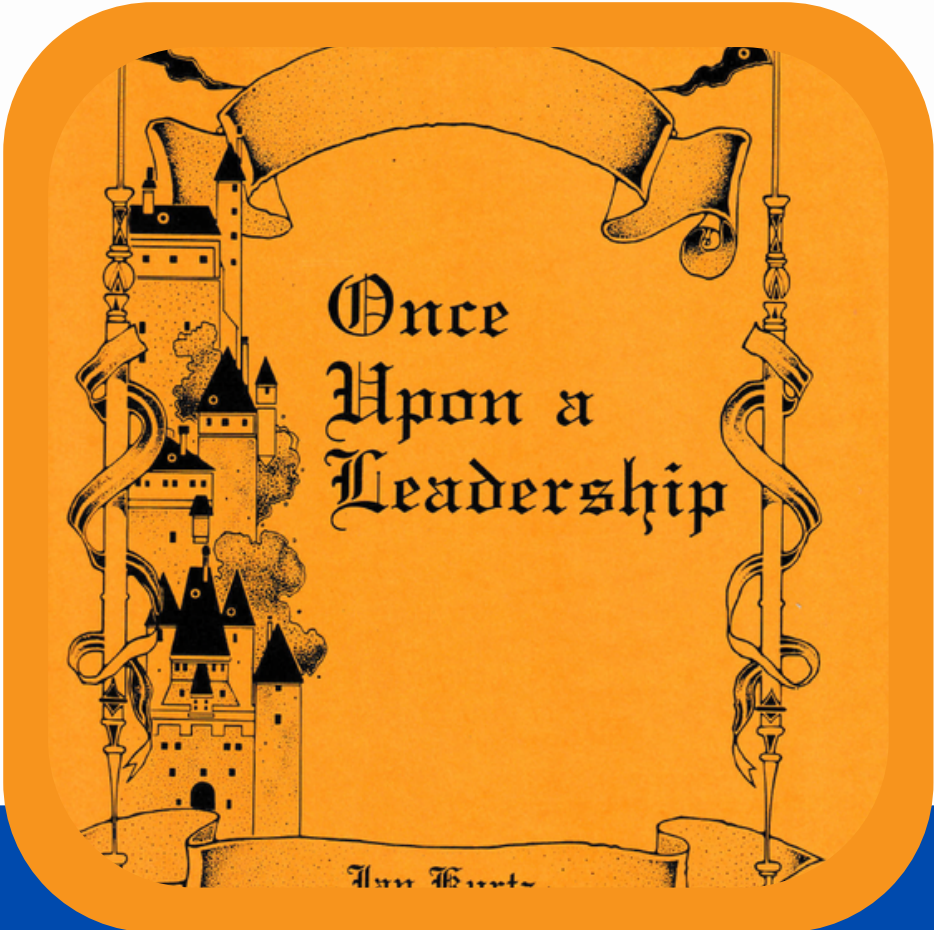
Student and Teacher's Guide  
Level: Elementary

This book includes everything a teacher will need to conduct a quality leadership program in an elementary school. Topics include: *Roles of Officers, Planned Report to Principal, Council Goal Setting, Calendar Building, Personal Growth Units, Daily Planning Sheets, School Exchanges, Projects Ideas, Effective Meetings, Individual Goals, Evaluation, Public Relations, Planning a Workshop, and Working Together.*

*The Student Workbook includes information and worksheets on basic areas that elementary students should master*

**Student Guide (single) \$20**  
**Teacher's Guide (single) \$40**  
**Student Guide (set of 20) \$320**

**Meeting Skills Bundle (20 student/1 teacher) \$325**



#### Once About a Leadership

Student Guide  
Level: Elementary

This 71 page guide includes section on Team Building, Activities, Involving the Whole School and Communication. The Appendix has sample assignments and lesson plans.

**Student Guide (single) \$20**  
**Student Guide (set of 20) \$320**





# RESOURCES FOR SUCCESSFUL STUDENT LEADERS & ADVISORS

## Media & Publications for Elementary and Secondary Schools

### Secondary Publications



#### Clues for Successful Student Activities

Student and Teacher’s Guide  
Level: Secondary

This book provides vital information for planning and organization student projects in secondary schools. The workbook is cleverly illustrated and provides space for writing, clarifying goals, defining job descriptions, and assessing leadership effectiveness.

Teacher workbook includes the complete the Student Workbook as well as supplementary materials and specific advisor information.

**Student Guide (single) \$20**  
**Teacher’s Guide (single) \$40**  
**Student Guide (set of 20) \$290**  
**Meeting Skills Bundle (20 student/1 teacher) \$325**



#### Student Board Member Symposium Handbook

Level: Secondary

This handbook for student school board members provides essential tools for Student Board Members to represent the students of their district effectively, and to be successful leaders.

It includes resources on surveying student opinion, being an advocate, public speaking, parliamentary procedure, project planning, and more. Every Student Board Member can utilize these tools to harness the power of their role.

**Student Guide (single) \$50**



#### VIP Job Description Portfolio

Level: Secondary

Individual booklets outlining job descriptions, goal setting guidelines and worksheets, and additional material geared to the unique roles of each person are included.

Materials are provided for *President, Vice-President, Secretary, Treasurer, Committee Chairperson, Program Chairperson, Member and Advisor.*

**Student Guide (single) \$75**